CITY OF GREENLEAF, IDAHO

Report on Audited
Basic
Financial Statements
and
Supplemental Information

For the Year Ended September 30, 2024

Table of Contents

	Page
Independent Auditor's Report	4
Government-wide Financial Statements:	
Statement of Net Position	7
Statement of Activities	8
Fund Financial Statements:	
Balance Sheet – Governmental Funds	9
Reconciliation of the Balance Sheet of the Governmental Funds to the Statement of Net Position	10
Statement of Revenues, Expenditures, and Changes in Fund Balances – Governmental Funds	11
Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of the Governmental Funds to the Statement of Activities	12
Statement of Net Position – Proprietary Funds	13
Statement of Revenues, Expenses, and Changes in Net Position – Proprietary Funds	14
Statement of Cash Flows – Proprietary Funds	15
Notes to Financial Statements	17
Required Supplementary Information	
Budgetary (GAAP Basis) Comparison Schedule: General Fund	34
Budgetary (GAAP Basis) Comparison Schedule: Streets & Highways Fund	35
Budgetary (GAAP Basis) Comparison Schedule: Irrigation Fund	36
Budgetary (GAAP Basis) Comparison Schedule: WAED Fund	37
Notes to Required Supplementary Information	38
Schedule of Required Supplementary Information: Pensions	39

Table of Contents
(continued)

Page

Federal Reports

Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards* 41

ZWYGART JOHN
CERTIFIED PUBLIC ACCOUNTANTS
Zwygart John & Associates CPAs, PLLC
16130 North Merchant Way, Suite 120 ♦ Nampa, Idaho 83687
Phone: 208-459-4649 ♦ FAX: 208-229-0404

Independent Auditor's Report

Honorable Mayor
and City Council
City of Greenleaf, Idaho

Report on the Audit of the Financial Statements

Opinions

We have audited the accompanying financial statements of the governmental activities, the business-type activities, and each major fund of the City of Greenleaf, Idaho (the City), as of and for the year ended September 30, 2024, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, and each major fund of the City, as of September 30, 2024, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the City and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

The City's management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and Government Auditing Standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and Government Auditing Standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that budgetary comparison information, schedule of the City's proportionate share of the net pension liability, and schedule of City contributions on pages 34 through 39 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Management has omitted management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements is required by the Governmental Accounting Standards Board who consider it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated February 28, 2025, on our consideration of the City of Greenleaf, Idaho's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City of Greenleaf, Idaho's internal control over financial reporting and compliance.

Zwygart John & Associates, CPAs PLLC

Nampa, Idaho
February 28, 2025

City of Greenleaf, Idaho
Statement of Net Position
September 30, 2024

	Primary Government		
	Governmental Activities	Business-Type Activities	Total
Assets			
Current Assets			
Cash and Cash Equivalents	$ 1,038,163	$ 1,262,126	$ 2,300,289
Property Taxes Receivable, Net	2,987	-	2,987
Accounts Receivable, Net	32,519	73,301	105,820
Accrued Interest Receivable	4,413	6,343	10,756
Due from Other Governments	25,620	-	25,620
Due from (to) Other Funds	21,869	(21,869)	-
Total Current Assets	1,125,571	1,319,901	2,445,472
Long-Term Assets			
Restricted Cash	-	277,856	277,856
Capital Assets:			
Land	27,000	370,794	397,794
Construction in Progress	-	142,951	142,951
Buildings and Improvements, Net	47,036	7,594,833	7,641,869
Equipment, Net	62,773	93,134	155,907
Total Capital Assets	136,809	8,201,712	8,338,521
Total Long-Term Assets	136,809	8,479,568	8,616,377
Total Assets	1,262,380	9,799,469	11,061,849
Deferred Outflows			
Pension Related Items	50,928	-	50,928
Total Deferred Outflows	50,928	-	50,928
Liabilities			
Current Liabilities			
Accounts Payable	232,989	72,608	305,597
Salaries and Benefits Payable	10,060	4,078	14,138
Accrued Interest Payable	-	28,556	28,556
Deposits Payable	4,622	54,963	59,585
Compensated Absences	15,557	25,356	40,913
Bond Payable - Current Portion	-	178,651	178,651
Total Current Liabilities	263,228	364,212	627,440
Long-Term Liabilities			
Bond Payable	-	3,381,029	3,381,029
Net Pension Liability	207,914	-	207,914
Total Long-Term Liabilities	207,914	3,381,029	3,588,943
Total Liabilities	471,142	3,745,241	4,216,383
Deferred Inflows			
Pension Related Items	3,774	-	3,774
Total Deferred Inflows	3,774	-	3,774
Net Position			
Invested in Capital Assets, Net of Related Debt	136,809	4,642,032	4,778,841
Restricted for:			
Debt Reserve	-	277,856	277,856
Streets & Alleys	258,069	-	258,069
Irrigation	108,817	-	108,817
Unrestricted (Deficit) Surplus	334,697	1,134,340	1,469,037
Total Net Position	$ 838,392	$ 6,054,228	$ 6,892,620

The accompanying notes are an integral part of the financial statements.

City of Greenleaf, Idaho
Statement of Activities
For the Year Ended September 30, 2024

	Expenses	Program Revenues: Charges for Service and Sales	Program Revenues: Operating Grants and Contributions	Program Revenues: Capital Grants and Contributions	Net (Expense) Revenue and Changes in Net Position: Primary Government: Governmental Activities	Net (Expense) Revenue and Changes in Net Position: Primary Government: Business-Type Activities	Net (Expense) Revenue and Changes in Net Position: Primary Government: Total
Primary Government:							
Governmental Activities:							
General Government	$ 587,595	$ -	$ -	$ -	$ (587,595)	$ -	$ (587,595)
Streets and Highways	139,555	-	-	-	(139,555)	-	(139,555)
Culture and Recreation	3,497	-	-	-	(3,497)	-	(3,497)
Irrigation	89,761	72,673	-	-	(17,088)	-	(17,088)
Economic Development	47,340	-	-	-	(47,340)	-	(47,340)
Law Enforcement	40,000	-	-	-	(40,000)	-	(40,000)
Total Governmental Activities	907,748	72,673	-	-	(835,075)	-	(835,075)
Business-Type Activities:							
Sewer	549,145	481,976	-	-	-	(67,169)	(67,169)
Water	279,788	257,727	-	-	-	(22,061)	(22,061)
Sanitation	81,026	83,058	-	-	-	2,032	2,032
Total Business-Type Activities	909,959	822,761	-	-	-	(87,198)	(87,198)
Total Primary Government	$ 1,817,707	$ 895,434	$ -	$ -	(835,075)	(87,198)	(922,273)
General Revenues:							
Property Taxes					106,957	-	106,957
State Sources					338,117	-	338,117
Other					28,023	-	28,023
Unrestricted Investment Earnings					65,542	77,819	143,361
Interfund Transfers					(90,415)	90,415	
Total General Revenues and Special Items					448,224	168,234	616,458
Change in Net Position					(386,851)	81,036	(305,815)
Net Position, Beginning of Year					1,225,243	5,973,192	7,198,435
Net Position, End of Year					$ 838,392	$ 6,054,228	$ 6,892,620

The accompanying notes are an integral part of the financial statements.

City of Greenleaf, Idaho
Balance Sheet - Governmental Funds
September 30, 2024

	General Fund	Streets & Highways	Irrigation Fund	WAED Fund	Total Governmental Funds
Assets					
Current Assets					
Cash and Cash Equivalents	$ 670,069	$ 262,848	$ 102,789	$ 2,457	$ 1,038,163
Receivables, Net:					
Property Tax	2,987	-	-	-	2,987
Accounts	15,271	6	9,742	7,500	32,519
Accrued Interest	2,175	1,322	916	-	4,413
Due from Other Governments	25,620	-	-	-	25,620
Due from Other Funds	21,869	-	-	-	21,869
Total Assets	$ 737,991	$ 264,176	$ 113,447	$ 9,957	$ 1,125,571
Liabilities, Deferred Inflows, and Fund Balances					
Liabilities					
Accounts Payable	$ 232,030	$ 876	$ 23	$ 60	$ 232,989
Salaries and Benefits Payable	8,539	877	644	-	10,060
Deposits Payable	4,622	-	-	-	4,622
Compensated Absences	7,240	4,354	3,963	-	15,557
Total Liabilities	252,431	6,107	4,630	60	263,228
Deferred Inflows					
Unavailable Revenue - Property Taxes	2,975	-	-	-	2,975
Fund Balances					
Restricted	-	258,069	108,817	9,897	376,783
Unassigned	482,585	-	-	-	482,585
Total Fund Balances	482,585	258,069	108,817	9,897	859,368
Total Liabilities, Deferred Inflows and Fund Balances	$ 737,991	$ 264,176	$ 113,447	$ 9,957	$ 1,125,571

The accompanying notes are an integral part of the financial statements.

City of Greenleaf, Idaho
Reconciliation of the Balance Sheet of the Governmental
Funds to the Statement of Net Position
September 30, 2024

Total Fund Balances - Governmental Funds		$ 859,368
Amounts reported for governmental activities in the Statement of Net Position are different because of the following:		
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in governmental funds. Those assets consist of:		
Land	$ 27,000	
Buildings and Improvements Net of $103,061 Accum. Depr.	47,036	
Equipment, Net of $63,004 Accum. Depr.	62,773	
Total Capital Assets		136,809
Property taxes receivable will be collected this year, but are not available soon enough to pay for the current period's expenditures and, therefore, are deferred in the funds.		2,975
The City participates in the Public Employee Retirement System of Idaho, which is a cost-sharing plan. As a participant they are required to report their share of the Net Pension Liability and the related deferred inflows and outflows on their Statement of Net Position.		
Net Pension Liability	$ (207,914)	
Pension Related Deferred Inflows	(3,774)	
Pension Related Deferred Outflows	50,928	
		(160,760)
Net Position of Governmental Activities		$ 838,392

The accompanying notes are an integral
part of the financial statements.

City of Greenleaf, Idaho
Statement of Revenues, Expenditures, and
Changes in Fund Balance -
Governmental Funds
For the Year Ended September 30, 2024

	General Fund	Streets & Highways	Irrigation Fund	WAED Fund	Total Governmental Funds
Revenues					
Property Taxes	$ 106,621	$ -	$ -	$ -	$ 106,621
Licenses and Permits	17,513	-	-	10,200	27,713
Intergovernmental	187,952	115,515	-	34,650	338,117
Special Assessments	-	-	72,673	-	72,673
Interest Earned	41,619	15,896	8,027	-	65,542
Other	295	15	-	-	310
Total Revenues	354,000	131,426	80,700	44,850	610,976
Expenditures					
Current:					
General Government	532,587	-	-	-	532,587
Highways and Streets	-	139,161	-	-	139,161
Culture and Recreation	3,497	-	-	-	3,497
Irrigation	-	-	89,506	-	89,506
Economic Development	-	-	-	47,340	47,340
Law Enforcement	40,000	-	-	-	40,000
Capital Outlay	23,417	14,778	9,027	-	47,222
Total Expenditures	599,501	153,939	98,533	47,340	899,313
Excess (Deficiency) of Revenues Over Expenditures	(245,501)	(22,513)	(17,833)	(2,490)	(288,337)
Other Financing Sources (Uses)					
Transfer In	-	-	-	-	-
Transfer Out	(90,415)	-	-	-	(90,415)
Total Other Financing Sources (Uses)	(90,415)	-	-	-	(90,415)
Net Change in Fund Balances	(335,916)	(22,513)	(17,833)	(2,490)	(378,752)
Fund Balances - Beginning	818,501	280,582	126,650	12,387	1,238,120
Fund Balances - Ending	$ 482,585	$ 258,069	$ 108,817	$ 9,897	$ 859,368

The accompanying notes are an integral part of the financial statements.

City of Greenleaf, Idaho
Reconciliation of the Statement of Revenues, Expenditures,
and Changes in Fund Balance of the Governmental
Funds to the Statement of Activities
For the Year Ended September 30, 2024

Total Net Change in Fund Balance - Governmental Funds		$ (378,752)
Amounts reported for governmental activities in the Statement of Activities are different because of the following:		
Capital outlays are reported in governmental funds as expenditures. However, in the Statement of Activities, the cost of those assets is allocated over their useful lives as depreciation expense. In the current period these amounts are:		
Capital Outlay	$ 24,209	
Depreciation Expense	(16,972)	
Net		7,237
Because some property taxes will not be collected for several months after the City's fiscal year ends, they are not considered as "available" revenues in the governmental funds and are, instead, counted as deferred tax revenues. They are, however, recorded as revenues in the Statement of Activities.		336
The District participates in the Public Employee Retirement System of Idaho, which is a cost-sharing plan. As a participant they are required to report their share of the Net Pension Liability and the related deferred inflows and outflows on their Statement of net Position. The changes in the Net Pension Liability and the related deferred inflows and outflows does not affect the governmental funds, but are reported in the Statement of Activities.		(15,672)
Change in Net Position of Governmental Activities		$ (386,851)

The accompanying notes are an integral
part of the financial statements.

City of Greenleaf, Idaho
Statement of Net Position -
Proprietary Funds
September 30, 2024

	Sewer	Water	Sanitation	Total
Assets				
Current Assets:				
Cash and Cash Equivalents	$ 885,080	$ 363,967	$ 13,079	$ 1,262,126
Accounts Receivable, Net	48,891	24,001	409	73,301
Accrued Interest Receivable, Net	3,431	2,912	-	6,343
Total Current Assets	937,402	390,880	13,488	1,341,770
Long-Term Assets:				
Restricted Cash	180,656	97,200	-	277,856
Capital Assets:				
Land	354,794	16,000	-	370,794
Construction in Progress	142,951	-	-	142,951
Buildings and Improvements, Net	6,707,519	887,314	-	7,594,833
Equipment, Net	42,015	51,119	-	93,134
Total Long-Term Assets	7,427,935	1,051,633	-	8,479,568
Total Assets	8,365,337	1,442,513	13,488	9,821,338
Deferred Outflows				
Pension Related Items	-	-	-	-
Total Deferred Outflows	-	-	-	-
Liabilities				
Current Liabilities:				
Accounts Payable	58,745	7,495	6,368	72,608
Due to Other Funds	21,869	-	-	21,869
Salaries and Benefits Payable	2,495	1,513	70	4,078
Compensated Absences	15,587	9,360	409	25,356
Accrued Interest Payable	7,652	20,904	-	28,556
Deposits Payable	-	54,963	-	54,963
Bonds, Notes, and Loans Payable	135,290	43,361	-	178,651
Total Current Liabilities	241,638	137,596	6,847	386,081
Long-Term Liabilities:				
Bonds, Notes, and Loans Payable	2,597,668	783,361	-	3,381,029
Total Long-Term Liabilities	2,597,668	783,361	-	3,381,029
Total Liabilities	2,839,306	920,957	6,847	3,767,110
Deferred Inflows				
Pension Related Items	-	-	-	-
Total Deferred Inflows	-	-	-	-
Net Position				
Invested in Capital Assets, Net of Related Debt	4,514,321	127,711	-	4,642,032
Restricted - Debt Reserve	180,656	97,200	-	277,856
Unrestricted	831,054	296,645	6,641	1,134,340
Total Net Position	$ 5,526,031	$ 521,556	$ 6,641	$ 6,054,228

The accompanying notes are an integral part of the financial statements.

City of Greenleaf, Idaho
Statement of Revenues, Expenses, and
Changes in Net Position -
Proprietary Funds
For the Year Ended September 30, 2024

	Sewer	Water	Sanitation	Total
Operating Revenues				
User Fees	$ 480,266	$ 257,727	$ 82,146	$ 820,139
Other	1,710	-	912	2,622
Total Operating Revenues	481,976	257,727	83,058	822,761
Operating Expenses				
Personnel Services	122,190	74,578	3,137	199,905
Supplies	5,601	4,189	25	9,815
Heat, Lights, and Power	31,469	12,517	9	43,995
Insurance	5,321	2,660	67	8,048
Other Services and Charges	127,258	108,881	77,788	313,927
Depreciation	248,572	43,812	-	292,384
Total Operating Expenses	540,411	246,637	81,026	868,074
Income (Loss) From Operations	(58,435)	11,090	2,032	(45,313)
Nonoperating Revenues (Expenses)				
Interest Earned	54,466	23,353	-	77,819
Interest Expense	(8,734)	(33,151)	-	(41,885)
Transfers In	64,340	26,075	-	90,415
Transfers Out	-	-	-	-
Total Nonoperating Revenues (Expenses)	110,072	16,277	-	126,349
Change in Net Position	51,637	27,367	2,032	81,036
Total Net Position - Beginning	5,474,394	494,189	4,609	5,973,192
Total Net Position - Ending	$ 5,526,031	$ 521,556	$ 6,641	$ 6,054,228

The accompanying notes are an integral
part of the financial statements.

City of Greenleaf, Idaho
Statement of Cash Flows -
Proprietary Funds
For the Year Ended September 30, 2024

	Sewer	Water	Sanitation	Total
Cash Flows From Operating Activities				
Receipts from Customers	$ 474,416	$ 259,604	$ 82,700	$ 816,720
Payments to Suppliers	(128,532)	(122,350)	(71,722)	(322,604)
Payments to Employees	(122,072)	(73,549)	(3,117)	(198,738)
Other Payments	(500)	-	-	(500)
Net Cash Provided by (Used in) Operating Activities	223,312	63,705	7,861	294,878
Cash Flows From Noncapital Financing Activities				
Transfer In	64,340	26,075	-	90,415
Net Cash Provided by (Used in) Noncapital Financing Activities	64,340	26,075	-	90,415
Cash Flows From Capital and Related Financing Activities				
Purchases and Construction of Capital Assets	(164,175)	(21,223)	-	(185,398)
Principal Paid on Capital Debt	(134,863)	(41,695)	-	(176,558)
Interest Paid on Capital Debt	(8,994)	(33,863)	-	(42,857)
Net Cash Provided by (Used in) Capital and Related Financing Activities	(308,032)	(96,781)	-	(404,813)
Cash Flows From Investing Activities				
Interest and Dividends	54,466	23,353	-	77,819
Net Cash Provided by (Used in) Investing Activities	54,466	23,353	-	77,819
Net Increase (Decrease) in Cash and Cash Equivalents	34,086	16,352	7,861	58,299
Cash and Cash Equivalents - Beginning	1,031,650	444,815	5,218	1,481,683
Cash and Cash Equivalents - Ending	$ 1,065,736	$ 461,167	$ 13,079	$ 1,539,982
Displayed As:				
Cash	$ 885,080	$ 363,967	$ 13,079	$ 1,262,126
Restricted Cash	180,656	97,200	-	277,856
	$ 1,065,736	$ 461,167	$ 13,079	$ 1,539,982

The accompanying notes are an integral part of the financial statements.

City of Greenleaf, Idaho
Statement of Cash Flows -
Proprietary Funds (continued)
For the Year Ended September 30, 2024

	Sewer	Water	Sanitation	Total
Reconciliation of Operating Income (Loss) to Net Cash Provided (Used) by Operating Activities:				
Operating Income (Loss)	$ (58,435)	$ 11,090	$ 2,032	$ (45,313)
Adjustments to Reconcile Operating Income to Net Cash Provided by (Used in) Operating Activities:				
Depreciation	248,572	43,812	-	292,384
Changes in Assets and Liabilities:				
(Increase) Decrease in Accounts Receivable	(7,760)	(465)	(358)	(8,583)
(Increase) Decrease in Accounts Receivable	200	265	-	465
Increase (Decrease) in Accounts Payable	41,117	5,632	6,167	52,916
Increase (Decrease) in Salaries & Benefits Payable	980	498	24	1,502
Increase (Decrease) in Compensated Absences	(862)	531	(4)	(335)
Increase (Decrease) in Deposits Payable	-	2,342	-	2,342
Increase (Decrease) in Due to Other funds	(500)	-	-	(500)
Net Cash Provided by (Used in) Operating Activities	$ 223,312	$ 63,705	$ 7,861	$ 294,878

The accompanying notes are an integral part of the financial statements.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

The accompanying financial statements present the activities of the City of Greenleaf, Idaho (the City), which has responsibility and control over all activities related to public safety, planning and zoning, parks, roads and streets, water, and sewer services within the City. The City receives funding from local, state, and federal government sources and must comply with all of the requirements of these funding source entities. However, the City is not included in any other governmental reporting entity as defined by generally accepted accounting principles. Council members are elected by the public and have decision-making authority, the power to designate management, the ability to significantly influence operations, and the primary accountability for fiscal matters.

For financial reporting purposes, management has considered all potential component units which are controlled or whose boards are appointed by the City Council. Control by the City was determined on the basis of budget adoption, the selection of management, ability to significantly influence operations, accountability for fiscal matters, and other factors. Based on these criteria, there were no component units included in the City's report.

B. Basis of Presentation, Basis of Accounting

Basis of Presentation

Government-Wide Statements: The Statement of Net Position and the Statement of Activities display information about the financial activities of the City. Eliminations have been made to minimize the double counting of internal activities. These statements distinguish between the governmental and business-type activities of the City. Governmental activities generally are financed through taxes, intergovernmental revenues, and other non-exchange transactions. Business-type activities are financed in whole or in part by fees charged to external parties.

The Statement of Activities presents a comparison between direct expenses and program revenues for each segment of the business-type activities of the City and for each function of the City's governmental activities.

- Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function.

- Indirect expenses—expenses of the general government related to the administration and support of the City's programs, such as personnel and accounting (but not interest on long-term debt)—are allocated to programs based on their percentage of total primary government expenses. Interest expenses are allocated to the programs that manage the capital assets financed with long-term debt.

- Program revenues include (a) charges paid by the recipients of goods or services offered by the programs and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes and state formula aid, are presented as general revenues.

Fund Financial Statements: The fund financial statements provide information about the City's funds. Separate statements for each fund category—*governmental and proprietary*—are presented. The emphasis of fund financial statements is on major governmental and enterprise funds, each displayed in a separate column. Any remaining governmental and enterprise funds would be aggregated and reported as nonmajor funds.

The City reports the following major governmental funds:

- *General fund.* This is the City's primary operating fund. It accounts for all financial resources of the City, except those required to be accounted for in another fund.
- *Street and highway fund.* This fund accounts for the activities related to the City's roads and streets.
- *Irrigation fund.* This fund accounts for the activities related to operations and maintenance to the City's irrigation system.
- *WAED fund. (*Western Alliance for Economic Development), a joint venture with other cities to promote economic development

Proprietary fund operating revenues and expenses are related to providing sanitation, water, and sewer services to the residents and businesses of the City of Greenleaf, Idaho and providing services to other parts of the City government. Revenues and expenses that arise from capital and non-capital financing activities and from investing activities are presented as non-operating revenues or expenses.

The City reports the following major enterprise funds:

- *Water fund.* This fund accounts for the activities of the City's water supply system, pumping stations, and collection systems.
- *Sewer fund.* This fund accounts for the operations and collections of the City's sewer system.
- *Sanitation fund.* This fund accounts for activities related to the collection and related expense for trash collection.

Basis of Accounting

The government-wide and proprietary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place.

Nonexchange transactions, in which the City receives value without directly giving equal value in return, include property taxes, grants, and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from grants and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. The City considers all revenues reported in the governmental funds to be available if they are collected within sixty days after year-end. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, and claims and judgments, which are recognized as expenditures to the extent they have matured. General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term liabilities and acquisitions under capital leases are reported as other financing sources.

Fund Balance Reporting in Governmental Funds

Different measurement focuses and bases of accounting are used in the government-wide Statement of Net Position and in the governmental fund Balance Sheet.

The City uses the following fund balance categories in the governmental fund Balance Sheet:

- *Nonspendable*. Prepaid items that are permanently precluded from conversion to cash.
- *Restricted*. Balances constrained to a specific purpose by enabling legislation, external parties, or constitutional provisions.
- *Unassigned*. Balances available for any purpose.

The remaining fund balance classifications (committed and assigned) are either not applicable or no formal policy has yet been established to be able to utilize such classifications of fund balance. However, if there had been committed funds, these amounts would have been decided by the City Council, the City's highest level of decision-making authority, through a formal action. The City Council would also have the authority to assign funds or authorize another official to do so.

Under the terms of grant agreements, the City funds certain programs by a combination of specific cost-reimbursement grants, categorical block grants, and general revenues. Thus, when program expenses are incurred, there are both restricted and unrestricted net position/fund balance available to finance the program. When both restricted and unrestricted resources are available for use, it is the government's intent to use restricted resources first, then unrestricted resources as they are needed.

There is also no formal policy regarding the use of committed, assigned, or unassigned fund balances. However, it is the City's intent that when an expenditure is incurred for purposes for which amounts in any of the unrestricted classifications of fund balance could be used, the City considers committed amounts to be reduced first, followed by assigned amounts, and then unassigned amounts.

In the Streets & Highways fund, external parties require that property taxes, grants, and intergovernmental revenues are to be used to maintain, build, or improve the City's roads and streets.

The Other Funds are restricted by external parties require that the funds be accounted for in a separate fund.

C. Assets and Liabilities

Cash Equivalents

The City requires all cash belonging to the City to be placed in custody of the Treasurer. A "Pooled Cash" concept is therefore used in maintaining the cash and investment accounts in the accounting records. Under this method, all cash is pooled for investment purposes and each fund has equity in the pooled amount. All amounts included in the pooled cash and investment accounts are considered to be cash and cash equivalents. See Note 2.

Receivables

All trade receivables are shown net of an allowance for doubtful accounts.

Property Tax Calendar

The City levies its real property taxes through the county in September of each year based upon the assessed valuation as of the previous July. Property taxes are due in two installments on December 20 and June 20 and are considered delinquent on January 1 and July 1, at which time the property is subject to lien.

Capital Assets

Capital assets are reported at actual or estimated historical cost based on appraisals or deflated current replacement cost. Contributed assets are reported at estimated fair value at the time received.

Capitalization thresholds (the dollar value above which asset acquisitions are added to the capital asset accounts), depreciation methods, and estimated useful lives of capital assets reported in the government-wide statements and proprietary funds are shown below:

	Capitalization Policy	Depreciation Method	Estimated Useful Life
Buildings and Improvements	$5,000	Straight-Line	15 – 40 Years
Equipment and Vehicles	$5,000	Straight-Line	5 – 10 Years

General infrastructure assets acquired prior to October 2003, are not reported in the basic financial statements. General infrastructure assets include all roads and bridges and other infrastructure assets acquired subsequent to October 1, 2003.

Depreciation is used to allocate the actual or estimated historical cost of all capital assets over their estimated useful lives.

Compensated Absences

The City uses the vesting method to compute compensated absences awarded to employees.

Pensions

For purposes of measuring the net pension liability and pension expense, information about the fiduciary net position of the Public Employee Retirement System of Idaho Base Plan (Base Plan) and additions to/deductions from Base Plan's fiduciary net position have been determined on the same basis as they are reported by the Base Plan. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results could differ from those estimates.

2. CASH AND INVESTMENTS

Deposits

As of September 30, 2024, the carrying amount of the City's deposits was $57,673 and the respective bank balances totaled $94,866. All of the bank balance was insured through the Federal Depository Insurance Corporation (FDIC).

Custodial Credit Risk – Deposits

Custodial credit risk is the risk that in the event of a bank failure, the government's deposits may not be returned. As of September 30, 2024, all of the City's deposits were covered by the federal depository insurance or by collateral held by the City's agent or pledging financial institution's trust department or agent in the name of the City, and thus was not exposed to credit risk.

Custodial Credit Risk – Investments

Custodial credit risk is the risk that an issuer or other counter party to an investment will not fulfill its obligations. The City does not have a formal policy limiting its custodial credit risk for investments.

Interest Rate Risk

The City does not have a formal policy limiting investment maturities that would help manage its exposure to fair value losses from increasing interest rates.

Investments

The City voluntarily participates in the State of Idaho Investment Pool which does not have a credit rating. The pool is not registered with the Securities and Exchange Commission or any other regulatory body. Oversight of the pool is with the State Treasurer, and Idaho Code defines allowable investments. The fair value of the City's investment in the pool is the same as the value of the pool shares.

It is the City's policy to limit investments to the safest types of securities and to diversify the City's investment portfolio so that potential losses on securities will be minimized. The City follows Idaho Statute that outlines qualifying investment options as follows:

> Idaho Code authorizes the City to invest any available funds in obligations issued or guaranteed by the United States Treasury, the State of Idaho, local Idaho municipalities and taxing districts, the Farm Credit System, or Idaho public corporations, as well as time deposit accounts and repurchase agreements.

The City's investments at September 30, 2024, are summarized below:

		Investment Maturities (in Years)	
Investment	Fair Value	Less than 1	1 - 5
External Investment Pool	$ 2,518,813	$ 2,518,813	$ -

At year-end, cash and investments were reported in the basic financial statements in the following categories:

	Governmental Activities	Business-Type Activities	Total
Cash and cash equivalents	$ 35,361	$ 23,971	$ 59,332
Investments categorized as cash	1,002,802	1,238,155	2,240,957
Restricted investments categorized as cash	-	277,856	277,856
	$ 1,038,163	$ 1,539,982	$ 2,578,145

The City has set aside $277,856 in accordance with debt restrictions.

3. DUE FROM OTHER GOVERNMENTAL UNITS

Amounts due from other governmental units consist of state revenue sharing of $25,620 due from the State of Idaho.

4. PROPERTY TAXES

The City receives tax revenue from Canyon County. The County is responsible for property valuation and collection of tax levies. The taxes that have not been remitted to the City by the County as of September 30, 2024, are considered by the City as a receivable. Taxes not collected within 60 days after September 30, 2024, are not considered available for use by the City and are recorded as deferred revenue in the fund financial statements.

5. PENSION PLAN

Plan Description

The City of Greenleaf, Idaho contributes to the Base Plan which is a cost-sharing multiple-employer defined benefit pension plan administered by Public Employee Retirement System of Idaho (PERSI or System) that covers substantially all employees of the State of Idaho, its agencies and various participating political subdivisions. The cost to administer the plan is financed through the contributions and investment earnings of the plan. PERSI issues a publicly available financial report that includes financial statements and the required supplementary information for PERSI. That report may be obtained on the PERSI website at www.persi.idaho.gov.

Responsibility for administration of the Base Plan is assigned to the Board comprised of five members appointed by the Governor and confirmed by the Idaho Senate. State law requires that two members of the Board be active Base Plan members with at least ten years of service and three members who are Idaho citizens not members of the Base Plan except by reason of having served on the Board.

Pension Benefits

The Base Plan provides retirement, disability, death and survivor benefits of eligible members or beneficiaries. Benefits are based on members' years of service, age, and highest average salary. Members become fully vested in their retirement benefits with five years of credited service (5 months for elected or appointed officials). Members are eligible for retirement benefits upon attainment of the ages specified for their employment classification. The annual service retirement allowance for each month of credited service is 2.0% (2.3% for police/firefighters) of the average monthly salary for the highest consecutive 42 months.

The benefit payments for the Base Plan are calculated using a benefit formula adopted by the Idaho Legislature. The Base Plan is required to provide a 1% minimum cost of living increase per year provided the Consumer Price Index increases 1% or more. The PERSI Board has the authority to provide higher cost of living increases to a maximum of the Consumer Price Index movement or 6%, whichever is less; however, any amount above the 1% minimum is subject to review by the Idaho Legislature.

Member and Employer Contributions

Member and employer contributions paid to the Base Plan are set by statute and are established as a percent of covered compensation. Contribution rates are determined by the PERSI Board within limitations, as defined by state law. The Board may make periodic changes to employer and employee contribution rates (expressed as percentages of annual covered payroll) that are adequate to accumulate sufficient assets to pay benefits when due.

The contribution rates for employees are set by statute at 60% of the employer rate for general employees and 74% for public safety. As of June 30, 2024, it was 6.71% for general employees and 9.83% for public safety. The employer contribution rate as a percent of covered payroll is set by the Retirement Board and was 11.18% for general employees and 13.26% for police and firefighters. The City of Greenleaf, Idaho's contributions were $32,556 the year ended September 30, 2024.

Pension Liabilities, Pension Expense (Revenue), and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At September 30, 2024, the City of Greenleaf, Idaho reported a liability for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2024, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The City of Greenleaf, Idaho's proportion of the net pension liability was based on the City of Greenleaf, Idaho's share of contributions in the Base Plan pension plan relative to the total contributions of all participating PERSI Base Plan employers. At June 30, 2024, the City of Greenleaf, Idaho's proportion was 0.00555823 percent.

For the year ended September 30, 2024, the City of Greenleaf, Idaho recognized pension expense of $48,228. At September 30, 2024, the City of Greenleaf, Idaho reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	$ 33,102	$ -
Changes in assumptions or other inputs	8,236	-
Net difference between projected and actual earnings on pension plan investments	-	3,774
City of Greenleaf, Idaho's contributions subsequent to the measurement date	9,590	-
Total	$ 50,928	$ 3,774

$9,590 reported as deferred outflows of resources related to pensions resulting from Employer contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ending September 30, 2024.

The average of the expected remaining service lives of all employees that are provided with pensions through the System (active and inactive employees) determined at July 1, 2024 the beginning of the measurement period ended June 30, 2023 is 4.6 and 4.6 for the measurement period June 30, 2024.

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense (revenue) as follows:

For the Year Ended September 30:	
2025	$ 19,851
2026	38,766
2027	(6,685)
2028	(4,778)

Actuarial Assumptions

Valuations are based on actuarial assumptions, the benefit formulas, and employee groups. Level percentages of payroll normal costs are determined using the Entry Age Normal Cost Method. Under the Entry Age Normal Cost Method, the actuarial present value of the projected benefits of each individual included in the actuarial valuation is allocated as a level percentage of each year's earnings of the individual between entry age and assumed exit age. The Base Plan amortizes any unfunded actuarial accrued liability based on a level percentage of payroll. The maximum amortization period for the Base Plan permitted under Section 59-1322, Idaho Code, is 25 years.

The total pension liability in the June 30, 2024 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.30%
Salary increases	3.05%
Salary inflation	3.05%
Investment rate of return	6.35%, net of investment expense
Cost-of-living adjustments	1%

Contributing Members, Service Retirement Members, and Beneficiaries
General Employees and All Beneficiaries - Males Pub-2010 General Tables, increased 11%
General Employees and All Beneficiaries - Females Pub-2010 General Tables, increased 21%
Teachers - Males Pub-2010 Teacher Tables, increased 12%
Teachers - Females Pub-2010 Teacher Tables, increased 21%
Fire & Police - Males Pub-2010 Safety Tables, increased 21%
Fire & Police - Females Pub-2010 Safety Tables, increased 26%
Disabled Members - Males Pub-2010 Disabled Tables, increased 38%
Disabled Members - Females Pub-2010 Disabled Tables, increased 36%

An experience study was performed for the period July 1, 2015 through June 30, 2020 which reviewed all economic and demographic assumptions including mortality. The Total Pension Liability as of June 30, 2024, is based on the results of an actuarial valuation date of July 1, 2024.

The long-term expected rate of return on pension plan investments was determined using the building block approach and a forward-looking model in which best estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighing the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

Even though history provides a valuable perspective for setting the investment return assumption, the System relies primarily on an approach which builds upon the latest capital market assumptions. Specifically, the System uses consultants, investment managers and trustees to develop capital market assumptions in analyzing the System's asset allocation. The assumptions and the System's formal policy for asset allocation are shown below. The formal asset allocation policy is somewhat more conservative than the current allocation of System's assets.

The best-estimate range for the long-term expected rate of return is determined by adding expected inflation to expected long-term real returns and reflecting expected volatility and correlation. The capital market assumptions are as of 2024.

Asset Class	
Fixed Income	30.00%
US/Global Equity	55.00%
International Equity	15.00%
Cash	0.00%
Total	100.00%

Discount Rate

The discount rate used to measure the total pension liability was 6.35%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rate. Based on these assumptions, the pension plans' net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability. The long-term expected rate of return was determined net of pension plan investment expense but without reduction for pension plan administrative expense.

Sensitivity of the Employer's proportionate share of the net pension liability to changes in the discount rate.

The following presents the Employer's proportionate share of the net pension liability calculated using the discount rate of 6.35 percent, as well as what the Employer's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (5.35 percent) or 1-percentage-point higher (7.35 percent) than the current rate:

	1% Decrease (5.35%)	**Current Discount Rate (6.35%)**	**1% Increase (7.35%)**
City's proportionate share of the net pension liability (asset)	$ 395,101	$ 207,914	$ 55,030

Pension plan fiduciary net position

Detailed information about the pension plan's fiduciary net position is available in the separately issued PERSI financial report.

PERSI issues a publicly available financial report that includes financial statements and the required supplementary information for PERSI. That report may be obtained on the PERSI website at www.persi.idaho.gov.

6. CAPITAL ASSETS

Capital asset activity for the year ended September 30, 2024, was as follows:

	Balance 9/30/2023	Adjustments	Additions	Disposals	Balance 9/30/2024
Governmental Activities:					
Nondepreciable Capital Assets:					
Land	$ 27,000	$ -	$ -	$ -	$ 27,000
Depreciable Capital Assets:					
Buildings and Improvements	150,097	-	-	-	150,097
Equipment and Vehicles	101,568	-	24,209	-	125,777
Total Historical Cost	251,665	-	24,209	-	275,874
Less: Accumulated Depreciation					
Buildings and Improvements	98,674	-	4,387	-	103,061
Equipment and Vehicles	50,419	-	12,585	-	63,004
Total Accumulated Depreciation	149,093	-	16,972	-	166,065
Net Depreciable Assets	102,572	-	7,237	-	109,809
Governmental Activities Capital Assets - Net	$ 129,572	$ -	$ 7,237	$ -	$ 136,809
Business-Type Activities:					
Nondepreciable Capital Assets:					
Land	$ 370,794	$ -	$ -	$ -	$ 370,794
Construction in Progress	-	-	142,951	-	142,951
Total Nondepreciable Assets:	370,794	-	142,951	-	513,745
Depreciable Capital Assets:					
Buildings and Improvements	10,870,344	-	-	-	10,870,344
Equipment	170,515	-	42,446	-	212,961
Total Historical Cost	11,040,859	-	42,446	-	11,083,305
Less: Accumulated Depreciation					
Buildings and Improvements	3,000,819	-	274,692	-	3,275,511
Equipment	102,135	-	17,692	-	119,827
Total Accumulated Depreciation	3,102,954	-	292,384	-	3,395,338
Net Depreciable Assets	7,937,905	-	(249,938)	-	7,687,967
Business-Type Activities					

Depreciation expense was charged to the functions of the City as follows:

Governmental Activities:	
General and Administrative	$ 5,990
Street	5,414
Irrigation	5,568
	$ 16,972
Business-Type Activities:	
Water	$ 43,812
Sewer	248,572
	$292,384

All assets that were constructed using the bond funds were completed in prior years, so no interest has been capitalized in the enterprise funds.

7. COMPENSATED ABSENCES

Vacation leave is granted to all regular City employees. In the event of termination, an employee is reimbursed for accumulated vacation leave. Changes in accumulated vacation are as follows:

	9/30/2023	Increase	Decrease	9/30/2024	Current Portion
Governmental Activities	$ 15,573	$ 10,490	$ (10,506)	$ 15,557	$15,557
Business-Type Activities	25,691	14,591	(14,926)	25,356	25,356
	$ 41,264	$ 25,081	$ (25,432)	$ 40,913	$40,913

8. RISK MANAGEMENT

The City is exposed to a considerable number of risks of loss including, but not limited to, a) damage to and loss of property and contents, b) employee torts, c) professional liabilities, i.e. errors and omissions, d) environmental damage, e) worker's compensation, i.e. employee injuries, and f) medical insurance costs of its employees. Commercial insurance policies are purchased to transfer the risk of loss for property and content damage, employee torts, medical insurance costs, and professional liabilities.

9. LONG-TERM LIABILITIES

Business-type Activities – Water Fund Bond Payable

The City has issued bonds and notes to provide funds for water and sewer projects. Changes in long-term obligations for the year ended September 30, 2024 are as follows:

Business-Type Activities:	Rate	Reserve	9/30/2023	Increase	Decrease	9/30/2024	Current Portion
DEQ WW1011	0.30%	$138,314	$2,810,580	$ -	$(129,893)	$2,680,687	$130,271
DEQ WW1012	1.00%	5,542	57,241	-	(4,970)	52,271	5,019
RD Loan 91-02	4.38%	36,300	373,959	-	(19,939)	354,020	20,812
RD Loan 91-04	4.13%	19,554	204,752	-	(11,108)	193,644	11,566
RD Loan 91-05	3.75%	19,703	289,706	-	(10,648)	279,058	10,983
			$3,736,238	$ -	$(176,558)	$3,559,680	$178,651

Debt service requirements on long-term debt at September 30, 2024, are as follows:

Year Ending	Business-Type Activities Bonds and Notes	
September 30,	Principal	Interest
2025	$ 178,651	$ 40,762
2026	180,822	38,590
2027	183,066	36,347
2028	185,385	34,028
2029	187,781	31,632
2030-2034	865,291	440,469
2035-2039	900,605	265,494
2040-2044	878,079	101,100
	$3,559,680	$ 988,422

Total interest incurred and expenses was $8,734 and $33,151 for the sewer and water funds respectively. No interest was capitalized during the period.

10. OTHER COMMITMENTS

The City has credit cards with a total credit limit of $29,000. At September 30, 2024, $1,534 of the available credit was in use.

11. ACCOUNTS RECEIVABLE

The City has created an allowance for doubtful accounts in the sewer and water fund to account for possible uncollectable accounts. Accounts receivable consisted of the following as of September 30, 2024:

	Water	Sewer	Sanitation	WAED	General	Road
Accounts Receivable - Utilities	$24,149	$40,897	$ -	$ -	$ -	$ -
Accounts Other	3,839	9,914	409	7,500	15,271	6
Allowance for Doubtful Accoun	(3,987)	(1,920)	-	-	-	-
Accounts Receivable, Net	$24,001	$48,891	$ 409	$ 7,500	$ 15,271	$ 6

GreenNo allowance has been set for other funds, as the receivables are expected to be received in full.

12. DUE TO/DUE FROM OTHER FUNDS

The General Fund paid expenses for the Sewer Project. Currently these funds are being paid back $500 per year.

Due to General Fund	$ 21,869
Due from Sewer Fund	$ (21,869)

13. TRANSFERS

The following transfers were made between funds during the year.

$ 64,340	From the General fund to the Sewer fund to assist with the pivot project.
26,075	From the General fund to the Water fund to asset with the pivot project.
$ 90,415	

REQUIRED SUPPLEMENTARY INFORMATION

City of Greenleaf, Idaho
Budgetary (GAAP Basis) Comparison Schedule
General Fund
For the Year Ended September 30, 2024

	Budgeted Amounts			
	Original	Final	Actual	Variance
Revenues				
Property Taxes	$ 98,057	$ 98,057	$ 106,621	$ 8,564
Licenses and Permits	507,733	507,733	17,513	(490,220)
Intergovernmental	456,434	456,434	187,952	(268,482)
Interest Earned	1,200	1,200	41,619	40,419
Other	200,650	200,650	295	(200,355)
Total Revenues	1,264,074	1,264,074	354,000	(910,074)
Expenditures				
Current:				
General Government	1,547,274	1,547,274	532,587	1,014,687
Culture and Recreation	3,300	3,300	3,497	(197)
Law Enforcement	40,000	40,000	40,000	-
Capital Outlay	8,500	8,500	23,417	(14,917)
Total Expenditures	1,599,074	1,599,074	599,501	999,573
Net Change in Fund Balances	-	-	(335,916)	(335,916)
Fund Balances - Beginning	-	-	818,501	818,501
Fund Balances - Ending	$ -	$ -	$ 482,585	$ 482,585

City of Greenleaf, Idaho
Budgetary (GAAP Basis) Comparison Schedule
Streets & Highways
For the Year Ended September 30, 2024

	Budgeted Amounts			
	Original	Final	Actual	Variance
Revenues				
Intergovernmental	$ 198,805	$ 198,805	$ 115,515	$ (83,290)
Interest Earned	700	700	15,896	15,196
Other	253,981	253,981	15	(253,966)
Total Revenues	453,486	453,486	131,426	(322,060)
Expenditures				
Current:				
Highways and Streets	440,486	440,486	139,161	301,325
Capital Outlay	13,000	13,000	14,778	(1,778)
Total Expenditures	453,486	453,486	153,939	299,547
Net Change in Fund Balances	-	-	(22,513)	(22,513)
Fund Balances - Beginning	-	-	280,582	280,582
Fund Balances - Ending	$ -	$ -	$ 258,069	$ 258,069

City of Greenleaf, Idaho
Budgetary (GAAP Basis) Comparison Schedule
Irrigation Fund
For the Year Ended September 30, 2024

	Budgeted Amounts			
	Original	Final	Actual	Variance
Revenues				
Special Assessments	$ 75,623	$ 75,623	$ 72,673	$ (2,950)
Interest Earned	700	700	8,027	7,327
Other	58,940	58,940	-	(58,940)
Total Revenues	135,263	135,263	80,700	(54,563)
Expenditures				
Current:				
Irrigation	135,263	135,263	89,506	45,757
Capital Outlay	-	-	9,027	(9,027)
Total Expenditures	135,263	135,263	98,533	36,730
Net Change in Fund Balances	-	-	(17,833)	(17,833)
Fund Balances - Beginning	-	-	126,650	126,650
Fund Balances - Ending	$ -	$ -	$ 108,817	$ 108,817

City of Greenleaf, Idaho
Budgetary (GAAP Basis) Comparison Schedule
WAED Fund
For the Year Ended September 30, 2024

	Budgeted Amounts			
	Original	Final	Actual	Variance
Revenues				
Licenses, Fees & Permits	$ 18,500	$ 18,500	$ 10,200	$ (8,300)
Intergovernmental Revenue	36,260	36,260	34,650	(1,610)
Other Revenue	500	500	-	(500)
Total Revenues	55,260	55,260	44,850	(10,410)
Expenditures				
Current:				
WAED Expenses	55,260	55,260	47,340	7,920
Total Expenditures	55,260	55,260	47,340	7,920
Net Change in Fund Balances	-	-	(2,490)	(2,490)
Fund Balances - Beginning	-	-	12,387	12,387
Fund Balances - Ending	$ -	$ -	$ 9,897	$ 9,897

City of Greenleaf, Idaho
Notes to Required Supplementary Information
For the Year Ended September 30, 2024

1. BUDGETS AND BUDGETARY ACCOUNTING

The City follows these procedures in establishing the budgetary data reflected in the financial statements:

A. Prior to September 1, the Department Heads, the City Treasurer, Mayor, and City Council prepare a proposed operating budget for the fiscal year commencing the following October 1. The operating budget includes proposed expenditures and the means of financing them.

B. Public hearings are conducted at the City Hall to obtain landowner and resident comments.

C. Prior to October 1, the budget is legally enacted through passage of an ordinance.

D. The City is authorized to transfer budgeted amounts between departments within any non-enterprise fund; however, no revision can be made to increase the overall tax supported funds except when federal or state grants are approved. The City, however, must follow the same budgetary procedures as they followed when the original budget was approved. The budget for enterprise funds may also be revised in the same manner as those situations involving federal and state grants.

E. Formal budgetary integration is employed as a management control device during the year for the General fund and Special Revenue funds.

City of Greenleaf, Idaho
Schedule of Required Supplemental Information
Public Employees Retirement System of Idaho
Last 10 - Fiscal Years

Schedule of the City's Proportionate Share of Net Pension Liability

Year	City's proportion of the net pension liability (asset)	City's proportionate share of the net pension liability (asset)	City's covered-employee payroll	City's proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll	Plan fiduciary net position as a percentage of the total pension liability (asset)
2024	0.0055582%	$ 207,914	$ 287,036	72.43%	85.54%
2023	0.0060142%	240,009	249,209	96.31%	83.83%
2022	0.0071371%	281,114	291,064	96.58%	83.09%
2021	0.0069168%	(5,463)	262,137	(2.08%)	100.36%
2020	0.0070156%	162,912	253,157	64.35%	83.22%
2019	0.0068641%	78,352	247,767	31.62%	93.79%
2018	0.0055031%	81,172	183,247	44.30%	91.69%
2017	0.0055391%	87,065	172,811	50.38%	90.68%
2016	0.0056776%	115,094	151,183	76.13%	87.26%
2015	0.0059972%	78,973	161,336	48.95%	91.38%

Data reported is measured as of June 30, 2024.

Schedule of City's Contributions

Year	Contractually required contributions	Contributions in relation to the contractually required contributions	Contribution deficiency (excess)	City's covered-employee payroll	Contributions as a percentage of covered-employee payroll
2024	$ 32,556	$ 32,556	$ -	$ 287,036	11.34%
2023	29,338	29,338	-	249,209	11.77%
2022	34,202	34,202	-	291,064	11.75%
2021	31,229	31,229	-	262,137	11.91%
2020	30,227	30,227	-	253,157	11.94%
2019	28,329	28,329	-	247,767	11.43%
2018	20,744	20,744	-	183,247	11.32%
2017	19,562	19,562	-	172,811	11.32%
2016	18,797	16,807	1,990	151,183	12.43%
2015	19,617	19,265	352	161,336	12.16%

Data reported is measured as of September 30, 2024.

FEDERAL REPORTS

ZWYGART JOHN
CERTIFIED PUBLIC ACCOUNTANTS
Zwygart John & Associates CPAs, PLLC

16130 North Merchant Way, Suite 120 ◆ Nampa, Idaho 83687
Phone: 208-459-4649 ◆ FAX: 208-229-0404

Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

Honorable Mayor
and City Council
City of Greenleaf, Idaho

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the remaining fund information of the City of Greenleaf, Idaho, as of and for the year ended September 30, 2024, and the related notes to the financial statements, which collectively comprise the City of Greenleaf, Idaho's basic financial statements and have issued our report thereon dated February 28, 2025.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City of Greenleaf, Idaho's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City of Greenleaf, Idaho's internal control. Accordingly, we do not express an opinion on the effectiveness of the City of Greenleaf, Idaho's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City of Greenleaf, Idaho's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Zwygart John & Associates, CPAs PLLC

Nampa, Idaho
February 28, 2025

CITY OF GREENLEAF

20523 North Whittier Drive
Greenleaf, Idaho 83626
www.greenleaf-idaho.us

Zwygart John & Associates CPAs, PLLC
Attention: Jordan Zwygart
16130 N. Merchant Way Suite 120
Nampa, Idaho 83687

28 February 2025 via email (jzwygart@myidahotax.com)

RE: FISCAL YEAR 2024 AUDIT
MANAGEMENT REPRESENTATION LETTER

This representation letter is provided in connection with your audit of the financial of the City of Greenleaf, Idaho as of September 30, 2024, and for the year then ended, and the related notes to the financial statements, for the purpose of expressing opinions on whether the basic financial statements present fairly, in all material respects, the financial position, results of operations, and cash flows, where applicable, of the various opinion units of the City of Greenleaf, Idaho in accordance with accounting principles generally accepted for governments in the United States of America (U.S. GAAP).

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information such that, in the light of surrounding circumstances, there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

We confirm that, to the best of our knowledge and belief, having made such inquiries as we considered necessary for the purpose of appropriately informing ourselves as of 28 February 2025:

Financial Statements

1. We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter dated June 26, 2024, for the preparation and fair presentation of the financial statements of the various opinion units referred to above in accordance with U.S. GAAP.

2. We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

3. We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.

208.454.0552 • cityhall@greenleaf-idaho.us

CITY OF GREENLEAF
20523 North Whittier Drive
Greenleaf, Idaho 83626
www.greenleaf-idaho.us

4. We acknowledge our responsibility for compliance with the laws, regulations, and provisions of contracts and grant agreements.

5. We have reviewed, approved, and taken responsibility for the financial statements and related notes.

6. We have a process to track the status of audit findings and recommendations.

7. We have identified and communicated to you all previous audits, attestation engagements, and other studies related to the audit objectives and whether related recommendations have been implemented.

8. Significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable.

9. All related party relationships and transactions have been appropriately accounted for and disclosed in accordance with the requirements of U.S. GAAP.

10. All events subsequent to the date of the financial statements and for which U.S. GAAP requires adjustment or disclosure have been adjusted or disclosed.

11. The effects of uncorrected misstatements summarized in the attached schedule and aggregated by you during the current engagement are immaterial, both individually and in the aggregate, to the applicable opinion units and to the financial statements as a whole.

12. The effects of all known actual or possible litigation and claims have been accounted for and disclosed in accordance with U.S. GAAP.

13. All component units, as well as joint ventures with an equity interest, are included and other joint ventures and related organizations are properly disclosed.

14. All funds and activities are properly classified.

15. All funds that meet the quantitative criteria in GASB Statement No. 34, *Basic Financial Statements—and Management's Discussion and Analysis—for State and Local Governments*, GASB Statement No. 37, *Basic Financial Statements—and Management's Discussion and Analysis—for State and Local Governments: Omnibus* as amended, and GASB Statement No. 65, *Items Previously Reported as Assets and Liabilities*, for presentation as major are identified and presented as such and all other funds that are presented as major are considered important to financial statement users.

208.454.0552 • cityhall@greenleaf-idaho.us

CITY OF GREENLEAF
20523 North Whittier Drive
Greenleaf, Idaho 83626
www.greenleaf-idaho.us

16. All components of net position, non-spendable fund balance, and restricted, committed, assigned, and unassigned fund balance are properly classified and, if applicable, approved.

17. Our policy regarding whether to first apply restricted or unrestricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position/fund balance are available is appropriately disclosed and net position/fund balance is properly recognized under the policy.

18. All revenues within the statement of activities have been properly classified as program revenues, general revenues, contributions to term or permanent endowments, or contributions to permanent fund principal.

19. All expenses have been properly classified in or allocated to functions and programs in the statement of activities, and allocations, if any, have been made on a reasonable basis.

20. All interfund and intra-entity transactions and balances have been properly classified and reported.

21. Special items and extraordinary items have been properly classified and reported.

22. Deposit and investment risks have been properly and fully disclosed.

23. Capital assets, including infrastructure assets, are properly capitalized, reported, and if applicable, depreciated.

24. All required supplementary information is measured and presented within the prescribed guidelines.

25. With regard to investments and other instruments reported at fair value:

    a. The underlying assumptions are reasonable and they appropriately reflect management's intent and ability to carry out its stated courses of action.

    b. The measurement methods and related assumptions used in determining fair value are appropriate in the circumstances and have been consistently applied.

    c. The disclosures related to fair values are complete, adequate, and in accordance with U.S. GAAP.

208.454.0552 • cityhall@greenleaf-idaho.us

d. There are no subsequent events that require adjustments to the fair value measurements and disclosures included in the financial statements.

26. With respect to assisting to prepare the financial statements, we have performed the following:

a. Made all management decisions and performed all management functions;

b. Assigned a competent individual to oversee the services;

c. Evaluated the adequacy of the services performed;

d. Evaluated and accepted responsibility for the result of the service performed; and

e. Established and maintained internal controls, including monitoring ongoing activities.

27. Information Provided

28. We have provided you with:

a. Access to all information, of which we are aware that is relevant to the preparation and fair presentation of the financial statements of the various opinion units referred to above, such as records, documentation, meeting minutes, and other matters;

b. Additional information that you have requested from us for the purpose of the audit;

c. Unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence.

29. All transactions have been recorded in the accounting records and are reflected in the financial statements.

30. We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.

208.454.0552 • cityhall@greenleaf-idaho.us

CITY OF GREENLEAF
20523 North Whittier Drive
Greenleaf, Idaho 83626
www.greenleaf-idaho.us

31. We have provided to you our analysis of the entity's ability to continue as a going concern, including significant conditions and events present, and if necessary, our analysis of management's plans, and our ability to achieve those plans.

32. We have no knowledge of any fraud or suspected fraud that affects the entity and involves:

    a. Management;

    b. Employees who have significant roles in internal control; or

    c. Others where the fraud could have a material effect on the financial statements.

33. We have no knowledge of any allegations of fraud, or suspected fraud, affecting the entity's financial statements communicated by employees, former employees, vendors, regulators, or others.

34. We are not aware of any pending or threatened litigation, claims, and assessments whose effects should be considered when preparing the financial statements.

35. We have disclosed to you the identity of all the entity's related parties and the nature of all the related party relationships and transactions of which we are aware.

36. There have been no communications from regulatory agencies concerning noncompliance with or deficiencies in accounting, internal control, or financial reporting practices.

37. The City of Greenleaf, Idaho has no plans or intentions that may materially affect the carrying value or classification of assets and liabilities.

38. We have disclosed to you all guarantees, whether written or oral, under which the City of Greenleaf, Idaho is contingently liable.

39. We have disclosed to you all nonexchange financial guarantees, under which we are obligated and have declared liabilities and disclosed properly in accordance with GASB Statement No. 70, *Accounting and Financial Reporting for Nonexchange Financial Guarantees*, for those guarantees where it is more likely than not that the entity will make a payment on any guarantee.

40. For nonexchange financial guarantees where we have declared liabilities, the amount of the liability recognized is the discounted present value of the best estimate of the

208.454.0552 • cityhall@greenleaf-idaho.us

future outflows expected to be incurred as a result of the guarantee. Where there was no best estimate but a range of estimated future outflows has been established, we have recognized the minimum amount within the range.

41. We have disclosed to you all significant estimates and material concentrations known to management that are required to be disclosed in accordance with GASB Statement No. 62 (GASB-62), *Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements*. Significant estimates are estimates at the balance sheet date that could change materially within the next year. Concentrations refer to volumes of business, revenues, available sources of supply, or markets or geographic areas for which events could occur that would significantly disrupt normal finances within the next year.

42. We have identified and disclosed to you the laws, regulations, and provisions of contracts and grant agreements that could have a direct and material effect on financial statement amounts, including legal and contractual provisions for reporting specific activities in separate funds.

43. There are no:

    a. Violations or possible violations of laws or regulations, or provisions of contracts or grant agreements whose effects should be considered for disclosure in the financial statements or as a basis for recording a loss contingency, including applicable budget laws and regulations.

    b. Unasserted claims or assessments that our lawyer has advised are probable of assertion and must be disclosed in accordance with GASB-62.

    c. Other liabilities or gain or loss contingencies that are required to be accrued or disclosed by GASB-62

    d. Continuing disclosure consent decree agreements or filings with the Securities and Exchange Commission and we have filed updates on a timely basis in accordance with the agreements (Rule 240, 15c2-12).

44. The City of Greenleaf, Idaho has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset or future revenue been pledged as collateral, except as disclosed to you.

CITY OF GREENLEAF

20523 North Whittier Drive
Greenleaf, Idaho 83626
www.greenleaf-idaho.us

45. We have complied with all aspects of grant agreements and other contractual agreements that would have a material effect on the financial statements in the event of noncompliance.

Respectfully submitted,

Lee C. Belt
City Clerk / Deputy Treasurer
City of Greenleaf

CITY OF GREENLEAF

20523 North Whittier Drive
Greenleaf, Idaho 83626
www.greenleaf-idaho.us

ATTACHED SCHEDULE – UNCORRECTED MISSTATEMENTS

As noted above in item #11 of this Management Representation Letter for the FY-2022 Audit, the effects of uncorrected misstatements are immaterial, both individually and in the aggregate, to the financial statements as a whole for each opinion unit.

As referenced above in item #11, the following table serves as a schedule listing uncorrected misstatements:

Auditor's Chart of Accounts #	Description	
60-2046	Int. Pay. WW Treatment 2013B	$ 1,292.00
60-2048	Int. Pay. WW Collection 2013	$ 287.00
62-2040	Interest Payable-2006 Bond	$ 245.00
62-2042	Interest Payable-2007 Bond	$ 797.00
62-2044	Interest Payable-2013 Bond	$ 375.00
	Total:	$2,996.00

Please note that all of the above are accrued interest payable, related to the City's outstanding potable water system bonds with the United States Department of Agriculture – Rural Development (USDA-RD) and the city's outstanding sanitary sewer promissory notes with the Idaho Department of Environmental Quality (IDEQ).

Similar to mortgage payments made on a private residence, minor discrepancies in principal and interest are created when payments are made a few days early. Typical practice for the homeowner is to 'true' the account and pay exactly what is owed to close the account with the last payment for the mortgage. The city's intent is to likewise 'true' the account and pay exactly what is owed to close the account with the last payments made for USDA-RD bonds and IDEQ promissory notes.